



Draft Minutes of the CERP Steering Group meeting **Madrid, 13 March 2013 (11.00-12.45)**

1. Approval of the agenda

The Agenda was approved without amendments.

2. Activities of the Working Groups

WG UPU:

The Steering Group discussed the topics that are on the agenda for the meeting on 14-15 March 2013. This meeting is going to be attended by 28 participants including two representatives from the IB and one representative from PostEurop.

With regard to the agenda item "General discussion about working methods for WG UPU in the future" the steering group agreed that the emphasis of work should be the information of WG members about the main developments in CA and POC and to provide background information to enable a more harmonized European approach.

WG Policy:

The agenda items of the meeting of WG Policy starting in the afternoon (13-14 March 2013) were discussed.

Regarding the agenda item "Green paper *An integrated parcel delivery market for the growth of e-commerce in the EU*" the WG chair explained that due to a very small number of responses it will not be possible to give a CERP view on this issue.

The CERP chairman informed about the outcome of CERP survey undertaken by the CERP secretariat on "Future Standardisation" where answers from 27 members were received. The result shows dedicated areas where CERP members have a common view that standardization activities should be initiated in the future. The chairman will give a detailed presentation in the WG Policy meeting.

3. CERP Newsletter 2013-1

The CERP chairman informed the Steering Group that the CERP newsletter 2012/2, presenting the interviews with the candidates for Director General and Deputy Director General of the UPU had a very good audience with about 5000 downloads from the website.

Regarding the next newsletter (2013-1), foreseen for June 2013, the Steering Group agreed that this newsletter should deal with the topics "Signing of the MOU between CERP and the UPU", "Standardization" where the possibility of a contribution from

CEN/TC331 will be evaluated and with “the outcome of the forthcoming CA session” with a special highlight on Committee 1.

4. Preparation of the 48th CERP Plenary in Kristiansand, 23-24 May 2013

The draft Agenda was discussed in detail. The steering group agreed on the order of discussion as well as on the content of the forum discussion. The chairman informed about the answers from the foreseen participants of the forum received so far.

5. UPU

The chairman informed the Steering Group about the state of affairs regarding the MOU between CEPT and the UPU, which is going to be signed during the forthcoming CA session.

The chairman informed the Steering Group about the progress in the recent project between COMESA and CERP with a mission to Sudan. This first part of the mission has been undertaken in December 2012 and the second and final mission is going to be organized in April 2013.

6. Future CERP Plenary

Until now no official candidate has shown of for organizing the Plenary in spring 2014. Eventually one country may indicate their wish to hold this meeting in the forthcoming Plenary.

7. Contact Committee CERP/EC

Due to the fact that the European Commission unfortunately was not able to come to Madrid the foreseen Contact Committee meeting had to be postponed. The CERP chairman will stay in touch with the European Commission in order to find a suitable date and place. The meeting could eventually be organized during the forthcoming CA session or in Brussels in connection with the study workshop in early April.

8. Contact Committee CERP/PostEurop

The Chairman informed the Steering Group members about the agreement with PostEurop to hold the Contact Committee meeting during the forthcoming CA session. Possible dates are 19 or 25 April 2013.

9. Next Steering Group meeting

The next Steering Group meeting shall be organised together with the meeting of WG UPU in autumn 2013 or during the autumn session of the CA.

10. AOB

The Chairman informed the Steering Group about a message from “TRIANGLE” inviting CERP to sponsor their events and thus to be recognized in their leaflets and on their website. The Steering Group however decided not to create any liaisons with private entities in order to avoid any suspect with regard to independency and neutrality.

Bonn, 15 April 2013

Ulrich Dammann
CERP Chairman