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# UPU CA 2013–2016

## Work Programme

Coordination Committee meeting  
Bern, 13 March 2013



# Doha 2013-2016 Postal Strategy

## Mission of the Universal Postal Union

To stimulate the lasting development of efficient and accessible universal postal services of quality in order to facilitate communication between the world's inhabitants by:

- guaranteeing the free circulation of postal items over a single postal territory composed of interconnected networks;
- encouraging the adoption of fair common standards and the use of technology;
- ensuring cooperation and interaction among stakeholders;
- promoting effective technical cooperation;
- ensuring the satisfaction of customers' changing needs.

## Vision

The postal sector is seen as an essential component of the global economy.



### Goal 1

**Improve the interoperability of the international postal networks**

**Programmes:**

- 1.1** Enhance quality of service, reliability and efficiency of the postal networks
- 1.2** Increase postal integrity and security and facilitate customs processes
- 1.3** Develop adequate standards and regulations
- 1.4** Stimulate the use of information and communication technologies to improve access and performance
- 1.5** Promote addressing in national postal systems



### Goal 2

**Provide technical knowledge and expertise related to the postal sector**

**Programmes:**

- 2.1** Increase awareness of the role of the postal sector
- 2.2** Strengthen members' capacity to implement and manage their universal service
- 2.3** Provide market and sectoral research in response to customer and stakeholder needs
- 2.4** Develop statistical and analytical/cost accounting procedures
- 2.5** Provide information and expertise to foster cooperation among stakeholders



### Goal 3

**Promote innovative products and services (developing the 3-D network)**

**Programmes:**

- 3.1** Modernize and diversify postal products and services
- 3.2** Stimulate market growth through the use of new technologies
- 3.3** Facilitate international e-commerce
- 3.4** Continue development of postal networks along three dimensions



### Goal 4

**Foster sustainable development of the postal sector**

**Programmes:**

- 4.1** Improve remuneration systems between designated postal operators
- 4.2** Strengthen the UPU's capacity to respond appropriately to changing needs in the market
- 4.3** Stimulate the inclusion of all segments of the population through greater and/or targeted access to postal services
- 4.4** Promote environmental awareness, social responsibility and resilience to disasters



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## **CA      Ensure the continuity of the work of the Union between Congresses according to the Acts**

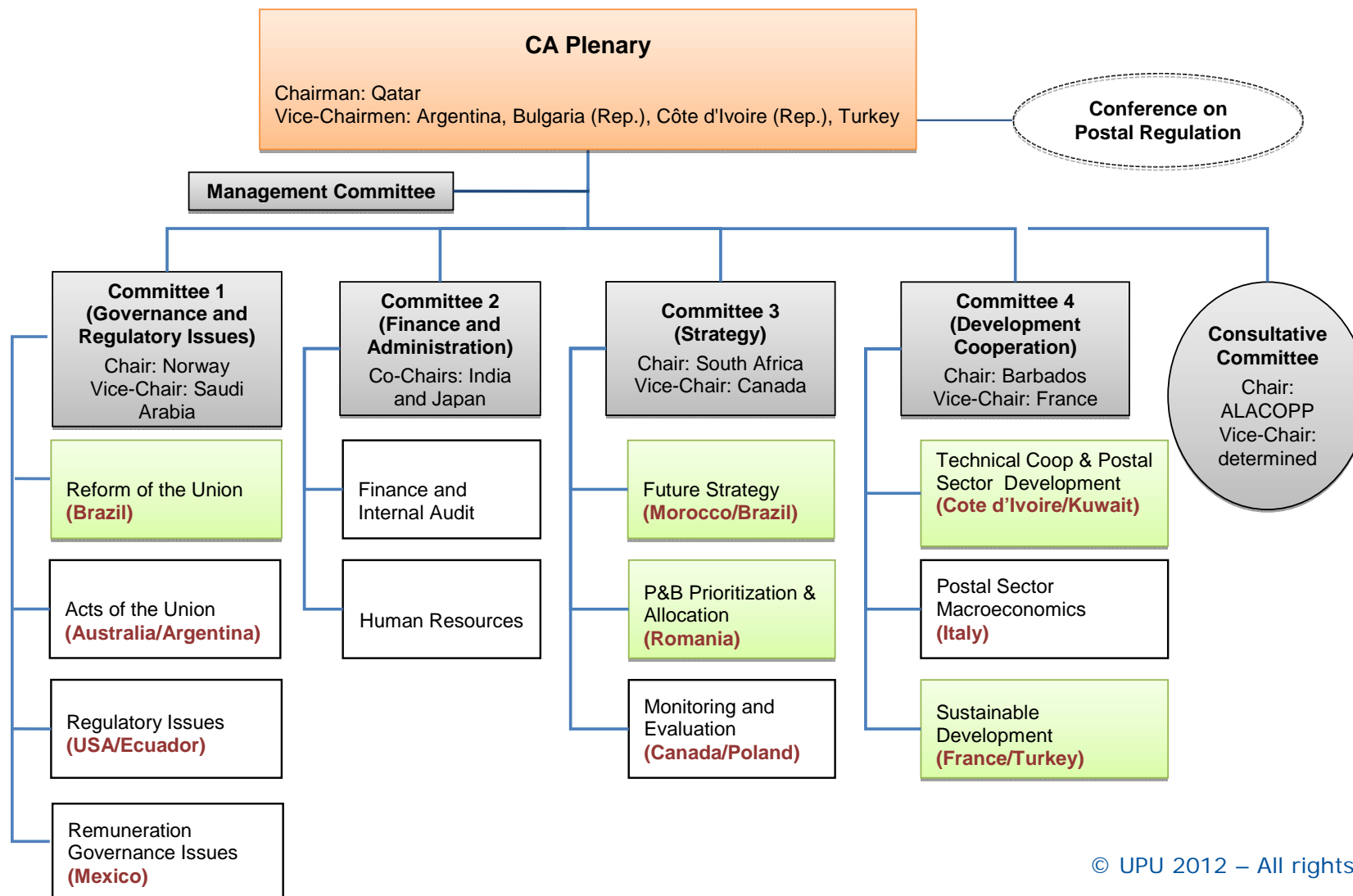
### **Fundamental duties**

- To supervise the activities of the Union between Congresses
- To consider and approves any action considered necessary to safeguard and enhance the quality of and to modernize the international postal service
- To promote, coordinate and supervise all forms of postal technical assistance
- To consider and approve the UPU Programme and Budget and the accounts of the Union
- To oversight the relations between the UPU and other international organizations
- To establish principles, for the POC to take into account in its study of questions with major financial repercussions
- To monitor the implementation of the draft Strategy and develop the new Strategy

**A number of Congress mandates to attain the mission and objectives**



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# Major challenges of each Committee and Plenary



## Committee 1 (Governance and Regulatory issues)

- Improve the efficiency and productivity of the UPU – Reform of the Union
- Develop and establish clear and transparent regulatory rules and principles for the UPU mail exchanges (Multiple DOs, ETOEs, Network and service access policy, etc)
- Refine and modernize the UPU Acts and Regulations
- Conduct studies to establish sound governmental principles on UPU remuneration systems, considering all aspects of universal postal service obligation
- Oversee any regulatory questions regarding the POC activities, particularly postal payment service, USB, etc.
- Monitor and address issues relating to the EU and WTO





## Committee 2 (Finance and Administration)

- Consider and approve the UPU budget and accounts ensuring the most efficient and transparent finance management
- Consider and approve the UPU audit reports
- Lay down the IB Staff Regulations and consider issues regarding the IB's human resources management, including recruitment and employment conditions





## Committee 3 (Strategy)

- Ensure that questions relating to the prioritisation of activities and the allocation of resources to the annual UPU Programme and Budget are dealt with in the most efficient and transparent manner
- Monitor and evaluate the implementation of the DPS by member countries and bodies of the Union to assess the efficient use of resources
- Develop the future draft strategy for 2017 to 2020 to provide clear vision and objectives for the Union



## Committee 4 (Development and Cooperation)

- Implement the UPU development cooperation policy for 2013 to 2016
- Take the necessary steps to implement the decisions taken by Congress concerning the UPU Emergency and Solidarity Fund
- Develop various tools for Posts to reduce any negative impacts on the environment for sustainable development and organize an extensive awareness campaigns on sustainability among all stakeholders
- Leverage sector economic analysis for UPU member countries and build up the IB as an excellence centre of knowledge in postal sector



## Plenary

- Oversee the activities of the POC and the CC
- Promote and oversee the relations between the UPU and other international organizations
- Organize an annual Conference on postal regulation
- Provide high-level guidance and input to Committee work
- Consider any political issues
- Prepare the next Congress



## Key for success

- Ensuring governmental involvement in the work and decision-making
- Creating an open and regular communication channel between the CA Management Committee members, Project Group Chairs and other member countries involved
- Embracing views from a wider community of members including CA members, POC and CC members and observers
- Building up a good consensus



# Annual Work Plan of Committee 1

Reform of the Union Project Group

Tasks	Deliverables/Target timeframe
<ul style="list-style-type: none"><li>Identify functions of the CA and POC and propose classification of their nature as governmental and operational</li></ul>	Proposals to modify articles in the GR (2015)
<ul style="list-style-type: none"><li>Review the document relating to “Consultative” category under the 3Cs concept and study the current rules concerning the CC</li></ul>	Proposals to modify articles in the GR (2015)
<ul style="list-style-type: none"><li>Study principles for accessing costs of projects funded by regular budget and other sources of financing; study methods for determining costs of projects, taking into consideration IPSAS</li></ul>	A Congress proposal regarding a UPU policy (2015)
<ul style="list-style-type: none"><li>Review all UPU publications to identify the member countries’ needs for e-publication or physical publication</li></ul>	CA proposal – A <sub>13</sub> UPU policy (2014)



## Tasks

## Deliverable/ Target timeframe

- Develop a preliminary proposal in revising the Convention, the Letter Post and Parcel Post Regulations (C 24/2012), to ensure a cohesive structure of governance for postal services  
Congress proposal - A revised version of UPU Convention (2015)
- Review the use and definitions of terms and expressions in the Acts of the Union (C 68/2012), to modify and/or define them for the legal clarity of the text  
A set of Congress proposals (2015)



# Annual Work Plan of Committee 1

## Regulatory Issue Project Group

### Tasks

### Deliverable/ Target timeframe

- Study implications of the existence of multiple designated operators in a single country(C 6/2012) - a preliminary study on legal, regulatory, operational and economic problems that the UPU and its DOs would face as a result of the designation of multiple operators by a member country
- Develop terms of reference for conducting a full product and service audit of offerings developed and provided by the UPU (IMPC, PTC projects, UPU Statistics, etc) and launch the study by an external consultant (C 6 & 7/2012)
- Feasibility study on establishing a sanctions mechanism for non-payment of long-term debts related to general accounts (CN 52) between designated operators (C 58/2012) – Design a membership questionnaire
- Promoting best practices and sharing information concerning the universal postal service (definition, scope, standards, financing etc.) (C 29/2012)

Congress proposal - A set of guidelines (2015)

UPU policy in a CA or Congress resolution (2015)

Congress proposal - A UPU policy

On-going. Complete set of information of all MC (2105)





## Annual Work Plan of Committee 1

### Remuneration Governance Issues PG

#### Tasks

#### *Deliverable/ Target timeframe*

- Assess any appeal by a member country against its classification
- Refine country classification methodology for SIDS and LLDC
- Identify investment potential in development projects related to transition
- Provide regional approach to transition
- Establish synchronization and harmonization principles for development of UPU remuneration systems

A CA resolution (2013)

A Congress resolution  
(2015)

Present a proposal to the  
CA (2013)



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## Annual Work Plan of Committee 1

- Monitor, examine and/or approve any governance issues that the POC submit its recommendations or proposals in relation to the international mail exchange
- Monitor and consider EU regulatory issues and WTO disciplines concerning postal services



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