



Schweizerische Eidgenossenschaft
Confédération suisse
Confederazione Svizzera
Confederaziun svizra

Swiss Confederation

Federal Department of the Environment,
Transport, Energy and Communications DETEC

Federal Office of Communications OFCOM
Licences and Frequency Management
Frequency Planning Section

To participants of WG FM

Biel, June 2024

Invitation to the 108th WG FM Meeting in Montreux (Switzerland)

Dear Madam / Sir

The Swiss Federal Office of Communications (OFCOM) has the pleasure to invite you to the 108th WG FM meeting which will take place in Montreux from 14 – 18 October 2024.

The meeting venue will be

**Royal Plaza Montreux & Spa
Av. Claude Nobs 7
CH-1820 Montreux
Switzerland**

<http://www.royalplaza.ch/#/votre-sejour/localisation/>

The meeting will start on **Monday 14 October 2024 at 10:00 (CET)** and is expected to end on **Friday 18 October 2024 around 15:00 with lunch (CET)**.

The meeting will be hosted on the MeetingHub platform and delegates will be also given the opportunity to attend from remote. Please see details [here](#) on how to use the MeetingHub, connect and engage in the meeting.

Registration to the meeting

You are kindly requested to register at your earliest convenience, preferably before **30 September 2024** (for logistic reasons). Please use the following links for the registration:

- <https://www.cept.org/ecc/groups/ecc/wg-fm/client/meeting-calendar/event-details?meetingid=4220>

Hotel accommodation

A block booking with specials rates has been made for the following hotel:

Hôtel Royal Plaza (meeting venue)

Participants are kindly requested to make their reservations not later than **14th July 2024**. Room reservation at the meeting venue made after this date will be subject of availability. You will find the room rates as well as the booking link in Annex 1 of this invitation.

General information and the contact person for meeting arrangements are attached as Annex 1.

I am looking forward to meeting you in Montreux.

Yours sincerely,

Philippe Horisberger
Deputy Director

Annex 1 **travel information and contact details**

Federal Office of Communications OFCOM
Tania Molinari
Zukunftstrasse 44, 2501 Biel/Bienne
Tel. +41 58 460 57 21, Fax +41 58 463 18 24
tania.molinari@bakom.admin.ch
www.bakom.admin.ch